

**ST. MARY'S COUNTY GOVERNMENT  
DEPARTMENT OF THE  
COUNTY ADMINISTRATOR**

*David A. Weiskopf, Interim County Administrator*



**Commissioners of St. Mary's County**

James R. Guy, President  
Michael R. Alderson, Jr., Commissioner  
Eric S. Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Scott R. Ostrow, Commissioner

---

---

**MEMORANDUM**

TO: Commissioners of St. Mary's County

FROM: David A. Weiskopf, Interim County Administrator

RE: State's Attorney's Office

DATE: January 24, 2022

---

The newly elected State's Attorney for St. Mary's County, Jaymi Sterling, is making a request for the immediate addition of 4 new staff members: 2 paralegals and 2 assistant State's Attorneys (an ASA1 and an ASA2). Since the new year, two senior staff attorneys have retired and three others have left to pursue new job opportunities, and one of the three was a senior attorney that handled many of the serious felony cases. While all these positions have been filled, the work has increased dramatically. Many new cases need to be filed, many existing cases need to be worked up for trial, and the need for more attorneys and staff is an urgent need according to the State's Attorney. The office is also experiencing a paradigm shift, as more cases are being taken to trial versus being pled out.

In addition, there is a request to reclassify a senior legal assistant (Grade 6) to a paralegal (Grade 9), this would be a \$22,400.00 annual increase.

The St. Mary's County Department of Information Technology is also bringing forward today a request for a case management system for the Office of the State's Attorney, Prosecutor by Karpel's software solution.

The total request for all of the above, including the case management system is approximately \$530,000, which is based on the remaining six months left in 2023.